

OFFICE OF THE NEW YORK STATE COMPTROLLER

Thomas P. DiNapoli, State Comptroller

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TO: Town and Village Justices and Court Clerks
City Traffic and Parking Violations Agencies

FROM: Antoinette Villani
Manager, Justice Court Fund

SUBJECT: Reporting violations ticketed through a County School Bus Photo Violation Monitoring Systems
Demonstration Program (New York Laws of 2019, Chapter 145)

Laws of 2019, chapter 145 made amendments to the Vehicle and Traffic Law (VTL) to authorize counties, among other local governments, to adopt a local law or ordinance establishing a demonstration program for school bus photo violation monitoring systems to assist in enforcement of violations of VTL § 1174 (overtaking and passing stopped school buses displaying red visual signals). A county may establish such a demonstration program and enter into an agreement with a school district for the installation and operation of school bus photo monitoring systems. In addition, pursuant to VTL § 1803 (10), where a county has adopted such a local law or ordinance, any fines received as a result of such demonstration program generally must be disbursed ninety percent (90%) to the county in which the violation occurred and ten percent (10%) to the city, town or village in which the violation occurred.

We would appreciate your assistance in ensuring the proper distribution of fines in connection with a county's program.

When you report to the Justice Court Fund, please ensure that violations of VTL § 1174 (a) **originating from a county's demonstration program only** are properly identified **as provided in the chart below**.

- **If the violation occurred in your municipality**, you should enter "C" as the offense description notation, and no additional information is required.
- **If the violation occurred in another municipality**, you should enter either "C/T/O" or "C/V/O" as the offense description notation, *and* include the name of the municipality where the violation occurred.
- **When you are reporting violations of VTL 1174 (a) not related to a County demonstration program**, no notation is required.

Where the Violation Occurred	Offense Description Notation*	Additional Information Required
Your Municipality	C	None
Another Municipality	C/T/O or C/V/O	Originating Municipality

*Please note that properly reporting the above notations will automatically populate **the OSC Ordinance Indicator used by the Justice Court Fund**.

If you have questions:

1. On **how to include** the required Offense Description Notation or Additional Information on your monthly report:
 - **Prepared using the CourtRoom Program**
 - See the attached instructions provided by the Office of Court Administration
 - Contact the CourtRoom Program at 800-622-2522 Option 1, then Option 2 or Email Helpdesk@nycourts.gov
 - **Prepared using another courtroom system**
 - **Contact** the system vendor
2. On **when to include** the required Offense Description Notation or Additional Information in your monthly report:
 - Contact the Justice Court Fund Unit at (866) 321-8503 Option 2 or Courtfund@osc.ny.gov